

**CERTIFICATE TO SUBDIVIDE / CONSOLIDATE APPLICATION FORM
PRICEVILLE PLANNING COMMISSION**

1. Applicant's Name, Mailing Address, and Telephone Number (If other than owner a Certified Statement from Owner of Record must be attached stating that Applicant is acting as Agent for Owner which shall include a copy of the Deed or Purchase Agreement) _____

_____ Tel. No. _____

2. Owner(s) of Record (Signature(s) _____
Attest: Notary Public _____ Seal _____
Printed Name(s) _____
Mailing Address _____ Tel. Number _____
Note: A true and exact copy of the Deed of Record shall be attached to and made a part of this application.

3. Surveyor's/Engineer's Name, Mailing Address & Telephone Number _____

_____ Tel. No. _____

4. Subdivision / Consolidation Location (Give geographic location, street, road, highway AND legal description of property including Section, Township, and Range) must also be accompanied by specific and detailed Vicinity Map.

5. Zoning District if within Town Limits _____

6. Type of Development: (Single-Family, Multi-Family, Commercial, etc.) _____

SUBMITTAL REQUIREMENTS

Applicant to provide the following information in addition to the requirements 1 through 6 above.

- Application Fee (\$50.00) Certificate to Subdivide/Consolidate Approval

- Five (5) completed Certificates and all information required herein shall be filed with the Town Clerk/Planning Commission Clerk not later than 5:00 PM the last Monday of the preceding month in which the owner desires Planning Commission approval. The owner/representative shall also deliver one certificate to the Morgan County Engineer whenever such proposal lies outside of the Priceville Town Limits but within the Planning Commission's Extraterritorial Jurisdiction.

- The owner/representative shall meet with the Planning Commission's Technical Review Committee (TRC) at 4:00 PM on the first Monday of the month in the Priceville Municipal Building for the purpose of reviewing the proposed certificate, considering corrections and issues as made by the TRC and answering any questions which the TRC may have of the owner/representative.

- The owner/representative shall then have the opportunity of making changes recommended by the TRC and submit fifteen (15) copies of the corrected final certificate to the Town Clerk/Planning Commission Clerk not later than 5:00 PM on the second Monday of the month in which Planning Commission consideration is requested.